



**WILLIAM T FUJIOKA**  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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January 29, 2008

Board of Supervisors  
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Fifth District

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT: APPROVAL TO CONTRACT WITH RAND  
CORPORATION TO PROVIDE PROGRAM EVALUATION SERVICES UNDER THE  
JUVENILE JUSTICE CRIME PREVENTION ACT  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Chair to sign the attached contract with RAND Corporation (RAND) to provide program evaluation services for Probation at a maximum annual amount of \$322,000 for a term commencing February 19, 2008 through February 18, 2009, with four (4) 12-month extension options.
2. Delegate authority to the Chief Probation Officer to prepare and execute modifications to the recommended contract for any decreases or increases not to exceed 10 percent of the contract amount and/or 180 days to the period of performance pursuant to the contract terms, upon approval as to form by County Counsel. Probation will notify the Chief Executive Office in writing, within 10 business days after execution.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:**

The purpose of the recommended actions is for your Board to approve the award of a contract with RAND to provide program evaluation services for Probation as required under the Juvenile Justice Crime Prevention Act (JJCPA). The scope of work includes the evaluation and reporting of outcomes of programs as required under JJCPA. The

grant, administered under the California Standards Authority (CSA), requires that juvenile programs be evaluated in the following six areas: 1) arrests; 2) incarcerations; 3) probation violations; 4) probation completions; 5) restitution completions; and 6) community service completions. The evaluation is to assess whether the programs implemented by the County fulfill the intent of the legislative mandate, review the goals of the County's Plan for 15 juvenile justice programs, and the expected outcomes for each program. RAND will be responsible for reporting these outcomes to CSA as well as providing technical support to Probation and service providers, generating ad hoc reports, and making recommendations based on trends.

The recommended contract award is needed to continue the provision of program evaluation services for Probation under JJCPA. The current contract is with RAND and will expire on February 18, 2008. Due to the expiration of the existing contract, a revised scope of work, and the continued need for the evaluation services, a competitive solicitation process was conducted. As a result, RAND is being recommended to continue providing the required services under a new contract.

#### **Implementation of Strategic Plan Goals**

The recommended Board actions are consistent with the Countywide Strategic Plan Goal 1: Service Excellence, as Probation will evaluate all JJCPA funded programs based on results. The evaluation of these programs will ensure responsive, efficient, and high quality public services that promote the self-sufficiency, well-being, and prosperity of individuals, families, businesses, and communities. The recommended Board actions are also consistent with Countywide Strategic Plan Goal 5: Children and Families' Well-Being, since the evaluation of JJCPA services will allow the County to measure progress towards improving the outcomes for children and families.

#### **FINANCIAL IMPACT/FINANCING:**

The maximum contract amount is \$322,000, fully funded by JJCPA. Funding for this contract is included in the fiscal year (FY) 2007-08 Adopted Budget, and funding will also be included in the FY 2008-09 Budget. No additional net County cost is required to fund the recommended contract. The contract includes provisions for non-appropriation of funds and budget reductions.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The contract contains all of the most recent required provisions including, but not limited to, non-responsibility and debarment, child support compliance, GAIN/GROW, Safely Surrendered Baby Law, and the provisions of paid jury service time for their employees.



This is a Non-Prop A contract. Consequently, there are no departmental employee relations' issues and the contract will not result in a reduction of County services. Further, Probation has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contracts.

Probation will not require contractor to perform services that exceed the Board-approved contract amount, scope of work, and/or contract dates.

County Counsel has approved the contract as to form.

### **CONTRACTING PROCESS**

To solicit for these services, a competitive Request for Proposals (RFP) process was conducted. Probation released a RFP for program evaluation services on January 5, 2007. Consistent with the RFP process, interested contractors were required to submit a proposal demonstrating their ability to provide the program evaluation services. Approximately 22 letters were sent to universities and research organizations; advertisements were placed in the Los Angeles Times, Lynwood Journal, and Eastern Group Publications; the solicitation information and the RFP was also made available through the Internet on both the County of Los Angeles Internal Services Department and Probation websites.

As a result of the solicitation process, five (5) copies of the RFP were provided to potential contractors: six (6) contractors registered for the mandatory proposer's conference, and six (6) participants representing five (5) agencies attended the conference. Three (3) proposals were received by the February 16, 2007 deadline.

The proposals were reviewed using an initial screening "pass/fail" process to determine which proposals would be evaluated. The initial screening was consistent with the Selection Process and Evaluation Criteria set forth in the RFP. All three (3) proposals received passed the initial screening of the RFP process.

An evaluation committee was formed to evaluate the three (3) proposals that passed the initial screening process. The evaluation committee consisted of Probation staff and the City Los Angeles Mayor's Office. The evaluation committee members objectively evaluated the proposals submitted by the following proposers:

- RAND Corporation
- WESTAT, Inc. in partnership with Lodestar Management/Research, Inc.
- University of California Los Angeles in partnership with San Diego State University

The evaluation committee members reviewed the proposers' qualifications; approach to provide the required services; and quality control plans; and upon completion, the compiled consensus ratings consistent with the Selection Process and Evaluation Criteria as set forth in the RFP. Westat received the highest overall scores and Probation entered into negotiations with the company; however, an agreement on costs and associated tasks could not be reached. As a result, Westat rescinded their proposal and Probation entered into negotiations with RAND, the next highest rated proposer. Negotiations with RAND were successful and, as a result, the company is being recommended for the contract award.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will enable Probation to continue providing program evaluation services consistent with legislative requirements.

Respectfully submitted,



WILLIAMS T FUJIOKA  
Chief Executive Officer

DEJ:SRH:RDC  
YY:TH:mt/yjf

Attachment

c: County Counsel